



**Minutes of the Parish Council Meeting held in Kirdford Chapel on Monday 21<sup>st</sup>  
January 2019 commencing at 7.30 p.m.**

**Present:** Cllr Mrs A Gillett  
Cllr Mr J Nichols  
Cllr Mr S Croft  
Cllr Mrs L Ketteridge

**In attendance:** Cllr Mr J Ramsley (District Council)  
Cllr Mrs J Duncton (WSCC)  
2 members of the public

143. **Apologies for Absence:** - Cllr Mrs J Robertson (unwell)  
Cllr Mrs L Nutting (holiday)  
Cllr Mr T Piedade (work commitments)  
Cllr Mrs N Goddard (illness)
144. **Public Participation:** - None
145. **Disclosures of Interest :** - To receive disclosures of personal and prejudicial interest from Councillors on matters considered at the meeting. None received
146. **Approval of Meeting Minutes:** To resolve that the minutes from the Parish Council Meeting (19.11.18) and Finance Meeting (10.12.18) be signed as a correct record. The meeting AGREED UNANIMOUSLY and the minutes were duly signed.
147. **Reports from District and County Councillors**  
Cllr JD reported that HMI inspection for the Fire Service were now complete and the reports are due back in March/April 2019. WSCC Working Development working group have been looking into the facilities for the 'inclusive members' of the council. The group have been considering access around the council offices at County Hall. The Facilities department are looking into making improvements.

Cllr JD left the meeting at 7.45pm

Cllr Mr J Ramsley reported that CDC are looking into all recycling activities. WS have been chosen to carry out a pilot scheme whereby the rates are paid to CDC rather than the government, this scheme is due to start next year. Local Connection, Chichester DC has supported the military for housing in the area. The wording needs to be changed in the NP to reflect this.

Following an article in the WSCT regarding a new planning application made by CALA, Cllr JR was asked to make enquiries with the Planning Officers at WSDC and report back if there was any information available. The Clerk reported that no official application had come through as yet.

Meeting closed 7.45pm

Meeting re-open 7.55pm

Cllr JR left the meeting at 7.55pm.

148. **Co option of new member:** It was AGREED UNANIMOUSLY to co opt Mr D Irwin as a new member to KPC. He was welcomed to join other members by the Chairman.
149. **Precept 2019/20:** The Finance committee presented the figures for the 2019/20 Precept, these were UNANIMOUSLY AGREED and therefore will be sent to WS for approval.
150. **Loxwood Youth Football Club:** Mr C Ramsay, Chairman of LYFC attended the meeting as requested. Much discussion took place regarding the merger of KJFC and the use of grounds in Kirdford. It was decided to set up a Working Party with 3 x members of LYFC and 3 x members of KPC to agree the way forward, including use of the monies offered to KPC to update the facilities on GC. LYFC have set up a complete system as to make football available to all ages. KRG for 6-10yr olds, GC for 11-14yr olds and Loxwood for 16+ this enables children to have the opportunity to continue their football through to adulthood.
151. **Correspondence:**  
Following an email received from Cllr TP, it was decided to set up working parties to discuss the Housing Needs Survey and the updating of the NP. The Chairman to contact members to arrange this.
152. **Chairman's Announcements:**  
The chairman had received an email and phone call from CDC regarding 'Name Plates' for the roads around the village. After discussion it was AGREED UNANIMOUSLY that Kirdford do not want road names sited around the village.

Work has started on the hedges and ditches around Butts Common in preparation for the siting of Play Equipment and replacement benches. It was AGREED to clear further ditches along the back of Butts Common which have become overgrown. This will prevent any further flooding on the green. The Clerk to see if the unspent Watershed monies can be used for this.

There is a Fund Raising weekend being organised by KPCC to be held in July 2019.

The PC had received a cheque for £150.00 from the Carol Singers, who held a raffle, this is to be put towards the Play Equipment fund.

What If training has been successfully carried out, further sessions to be arranged.

Mr M Osbourne has offered to carry out First Aid training, Cllr AG to further investigate.

The forms for completion for the forthcoming Elections will be sent to the Clerk for collection.

153. **Finance:**

**Review of Bank Statements and Reconciliation for December 2018.** This was duly checked, agreed and signed by a member of the Council as accurate.

**ACCOUNTS TO BE PAID**  
**January 2019**

<u>Date</u>	<u>ChqNo</u>	<u>To Whom Paid</u>	<u>Supply</u>	<u>Net</u> <u>£</u>	<u>VAT</u> <u>£</u>	<u>Total</u> <u>£</u>
01.01.19	DD	In Touch	Website	34.99	7.00	41.99
21.01.19	1853	Mulberry & Co	Acc Services	198.45	22.05	220.50
21.01.19	1854	SLCC	Membership	175.00		175.00
21.01.19	1855	Brady Corp Ltd	Cable Protector	77.07	15.41	92.48
21.01.19	1855	Brady Corp Ltd	2 x Cable Protector	154.13	30.83	184.96
21.09.19	1856	S Dack	Jan Salary	1607.13		1607.13
21.09.19	1857	HMRC	Mth 10 contributions	546.49		546.49
				<b><u>£2793.26</u></b>	<b><u>£ 75.29</u></b>	<b><u>£2868.55</u></b>

These were duly agreed and signed.

153. **Neighbourhood Plan Review:**

Cllr TP not in attendance, but the PC has received a quotation from a preferred professional to assist with the update of the NP. This will be discussed by the Working Party.

154. **River Works, Drains & Ditches:**

No updates to report

155. **Proposed development on Plaistow Road:** Nothing further to report.

156. **Butts Common:**  
Quotations being obtained for further works.
157. **Boxal Bridge:**  
Nothing to report.
158. **Air Traffic:**  
Nothing to report
159. **Planning:** To consider and comment on the following applications.  
None received
160. **To note Planning decisions received from Chichester District Council:**  
Enforcement Notices: None received
161. **War Memorial:** Cllr DI to investigate options and present to members in due course.
162. **Housing Needs Survey:** Working Party to be set up to consider results.
163. **Councillors to Report any possible Health and Safety Matters:**  
None to report
164. **Public Participation:**  
It was reported that the posts around Growers Green are rotting.  
There is a ditch behind Herons Close which is completely overgrown and preventing the water running away. The landlord to be contacted, Cllr AG to investigate.
165. **Date of Next Parish Council Meeting:**  
The next meeting of the Parish Council is Monday 18<sup>th</sup> February 2019 commencing at 7.30pm in Kirdford Village Hall.
166. **Matters for Next Meeting:**
167. **Confidential Matters:** None

There being no further business the meeting closed at 9.10pm.